

Faculty Status Changes or Resignations/Retirement



GENERAL INFORMATION

Date Form Completed:

Faculty Name:

Degree:

New work Address:

New Work E-mail:

New Work Phone #:



AFFILIATION INFORMATION

Primary Dept:

Division/
Campus:

Division/
Campus:

Program/Center:



CATEGORY CHANGE ONLY

This section is to be used for any faculty category change including, for example: employed to adjunct or affiliate; dual doc to clinical only-employed; or employed to affiliate retiree or post-retiree employed.

Effective Date:

Reason:

Rank:

Category:

Track:



RESIGNATION OR FULL RETIREMENT

This section is to be used for faculty fully terminating from faculty who will not be maintaining a faculty appointment and do not need continued access to e-mail, etc.

Effective Date:

Resignation/Term

Retirement

Comments:

Completed by:

Extension: