

**THIS FORM IS FOR PREVIEW PURPOSES ONLY AND WILL NOT BE ACCEPTED FOR SUBMISSION**

**PLEASE INITIATE FORM IN DOCUSIGN**

## FORM GSBS11: Request for Posting of Dissertation Defense

### Instructions

**This form must be submitted to the Graduate School for posting at least 20 days prior to the defense date.**

- This form is NOT used to obtain approval of a defense date. Rather this form is used to facilitate posting of the defense date, time, and location. For approval of a scheduled defense, use form GSBS14.
- The Graduate Office must receive the request for notification at least 20 days prior to defense/seminar to provide sufficient time for posting.
- The Dissertation Examination Committee must receive the dissertation at least 21 days prior to the defense date.
- The Notice of Dissertation Defense will be publicly posted 10 days prior to the exam date, provided the GSBS office has received confirmation from the DEC chair that the dissertation was received and is appropriately prepared and complete for a defense. The Notice will not be posted before this confirmation is received.
- A copy of the notice will be returned to you to proof before posting.
- After approval by student and GSBS Office, the notice will be distributed via email to the UMass Chan Outlook Distribution Lists: GSBS Faculty & GSBS All (all GSBS Students) and it will be posted on the UMass Chan SharePoint event calendar.

### Student & Thesis Advisor Information

Student Name:

Thesis Advisor Name:

Thesis Advisor's Degree(s):

Co-Thesis Advisor Name:

Co-Thesis Advisor's Degree(s):

GSBS Program:

### Examination Information

Dissertation Defense Title:

Day of Exam:

Date of Exam:

Time of Exam:

Location of Exam:

**Attach a summary of your Research (250 words).** This Summary will appear on your Defense Notice when distributed.