



Clery Committee Policy

POLICY 01.02.03

Effective Date: June, 2013
Date Last Revised: N/A

The following are responsible for the accuracy of the information contained in this document

Responsible Policy Administrator:

**Michael D. Kneeland, MD, MPH
Associate Dean for Allied Health and Interprofessional Education Programs;
Interim Associate Dean for Continuing Medical Education**

Responsible Department: Public Safety

Contact (508) 856-5885

Policy Statement

It is the policy of the University of Massachusetts Worcester ("UMW"), also referred to as the University of Massachusetts Medical School ("UMMS"), to comply with the requirements of *The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act* ("the Clery Act").

In 1990 Congress enacted the *Crime Awareness and Campus Security Act of 1990* (Title II of Public Law 101-542), which amended the *Higher Education Act of 1965* (HEA). This act required all postsecondary institutions participating in HEA's Title IV student financial assistance programs to disclose campus crime statistics and security information. The act was amended in 1992, 1998 and 2000. The 1998 amendments renamed the law the *Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act* in memory of a student who was slain in her dormitory room in 1986. In 2008, the *Higher Education Opportunity Act or HEOA* (Public Law 110-315) reauthorized and expanded the *Higher Education Act of 1965*, as amended. Although HEA, as amended, is the law that governs the administration of all federal higher education programs, HEA refers only to the *Clery Act* and HEOA safety and security-related requirements

Reason for Policy

As a postsecondary participant of HEA's Title IV student financial assistance programs, UMW is required to comply with the *Clery Act*. UMW is committed to providing a safe environment for its students, faculty and staff consistent with *The Clery Act*, which requires participants to file an Annual Security Report (ASR). Topics addressed in the UMW ASR include security awareness and crime prevention programs; policy for addressing immediate emergencies – UMass alerts; policy for addressing timely warnings; policy for addressing sexual assault prevention and response; and Clery-related crime statistics for three years.

Entities Affected By This Policy

This policy applies to the Clery Committee.

Responsibilities

UMW's Provost shall appoint the Clery Committee Chair and its members. Members will include the Chief of the Department of Public Safety who also serves as the Clery Compliance Officer ("the Chief"); a representative from the Office of the Executive Vice Chancellor for Administration and Finance; a representative from the Graduate School of Nursing, the Graduate School of Biomedical Sciences and the School of Medicine; the Title IX Coordinator; the Senior Director of Environmental Health and Safety; and others as the Provost deems appropriate. The Associate Vice Chancellor for Management shall serve as an ex-officio member of the Committee attending meetings as requested by the Chair.

The Committee shall meet at least quarterly. The Chair is responsible for:

- Drafting and distributing the agenda to members
- Maintaining minutes of the meetings
- Meeting periodically with the Chief to discuss Clery-related topics and potential Committee agenda items
- Collaborating with the Chief to assure UMW's overall compliance with the Clery Act
- The Chair and the Chief will periodically report on discussions and initiatives of the University of Massachusetts Clery Working Group, facilitated through the President's office.

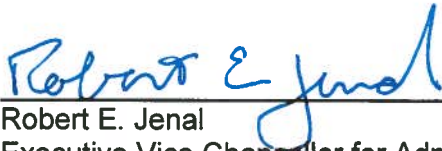
Responsibilities of the Committee include:

- Reviewing the draft Annual Security Report as prepared by the Chief assuring that it addresses *Clery Act* requirements
- Recommending campus-wide programs to the Chief and Chair addressing both existing and new *Clery Act* requirements

- The Senior Director of Environmental Health and Safety, who is also a member of the University of Massachusetts Risk Management Committee, will periodically report on the proceedings of the Risk Management Committee as they may relate to campus-wide security and the *Clery Act*.
- Assuring there is ongoing education for Campus Security Authorities, who are appointed by the Provost
- Discussing Clery-related topics that the Committee deems appropriate.
- Collaborating with the leaders of the UMW schools to assure overall compliance with the Clery Act.

Minutes are approved by a majority of Committee members present. After the Committee has approved its minutes, the Chair will forward them to the Provost, the Executive Vice Chancellor for Administration and Finance and the Associate Vice Chancellor for Management.

Approvals



Robert E. Jenal
Executive Vice Chancellor for Administration and Finance

7.5.13
Date



Terence R. Flotte, MD
Dean, Provost and Executive Deputy Chancellor

7/8/13
Date