

# MassBiologics Training Information:

## Training Location:

MassBiologics  
460 Walk Hill Street  
Mattapan, MA 02126

**Room:** Research & Development Building; Seminar Rooms 2&3 (1048 & 1049)

## Contact at MassBiologics:

Jeffrey Way, 617-474-4066 (he can help with AV problems and room setup)

## Before You Arrive:

- You will receive the roster the day before the training event. Please bring a copy of the roster with you and make sure everyone signs in even if they are not on the roster. We track attendances and some of the trainings are mandatory.
- If you have handouts, please make sure you have enough copies for the number on the roster with a few extras as some people come who have not signed up.
- Bring your presentation on a thumb drive.
- **Please arrive at least 30 minutes before the beginning of the training.**
- When the training is over, please return the roster to Jennifer Shimer.

## Other Information:

- The calendar of your trainings are available on the Learning & Development Classes site here: <https://www.umassmed.edu/hr/learninganddevelopment/course-offerings/events-calendar/>
- If you have any questions or concerns, contact Jennifer Shimer at [Jennifer.shimer@umassmed.edu](mailto:Jennifer.shimer@umassmed.edu) or call 508-856-5728.