TRAcs Menu Organization

Below is a list of the options available in the UMCCTS TRAcs portal. This intended to guide users on where specific request types are located (Menus / Sub-menus). Additional information about requests types as well as required documents and the responsible service provider can be found in the full TRAcs User Entry Guide on the [TRAcs SharePoint page](#).

Some selected options will direct the user to the affiliated web pages to make their request.

OSP/Bridge Central Office requests should follow the [Job Aid to Submit a TRAcs request from OSP/Bridge or a Central Office](#). These submissions must come directly from the central office staff and NOT from the study team.

Additional assistance can be requested from the TRAcs intake team or attending TRAcs office hours. Both are listed on the [TRAcs SharePoint page](#).

Top TRAcs Selection:	Location in TRAcs:
Account Requests and Associated Trainings	
	- Options under this selection include: - eReg User Account - OnCore User Account or Contact - Epic User Account for Research Purposes - ClinicalTrials.gov - DocuSign Pt 11
Clinical Study Services	
	- Options under this selection include: - Biorepository - Clinical Research Center (CRC) - Investigational Drug Services (IDS)
Contracts, Grants, and Budgeting	

	• Options under this selection include:
	   ○ New Study
	       ■ Have/want a new Data User Agreement (DUA)
	       ■ Have/want a new Confidentiality Disclosure Agreement (CDA) or Non-Disclosure Agreement (NDA)
	       ■ Have/want a new Clinical Trial Agreement (CTA)
	       ■ Have a new clinical research grant/subaward
	       ■ Have/want a new NCI federally funded cooperative group trial
	       ■ Have a new internally-funded clinical research trial
	       ■ Would like to obtain a Certificate of Confidentiality
	       ■ Compassionate use / Emergency Use Agreement
	       ■ Do not know / I want to ask a question
	   ○ Existing Study
	       ■ Have a protocol or contract amendment
	       ■ Need to revise/correct OnCore information
	       ■ Want to submit a clinical research account closure request
	       ■ Need review / processing an Institutional Prior Approval (IPA) for a change in budget or extend study period

Recruitment	

	• Options under this selection include:
	   ○ Conquering Diseases
	   ○ Research Informatics Core
	   ○ Translational and Interpreter Services
	   ○ Extramural Institutional Certification

Membership, Education, and Training	

	• Options under this selection include:
	   ○ CCTS (Clinical and Translational Science) Membership
	   ○ CRPG (Clinical Research Professionals Group) Membership

	○ IRB Training and Education ○ Coordinator / Study Team Training (Orientation, Phlebotomy, and Coordinator Courses) ○ Professional Certification Scholarship Program
Cores and Services	
	• Options under this selection include: ○ 3D Printing Core ○ Bioinformatics ○ Community Engagement ○ Library Services ○ M2D2 ○ Proteomics/OLink Biomarkers ○ Quantitative Methods Core ○ Small Molecule Screening Facility (SMSF) ○ SPRC (Science Participation Resource Center) ○ Umbilical Cord Blood Request ○ Research Informatics Core?
Consultations, Reviews, and Audits	
	• Options under this selection include: ○ Audits/Monitoring ○ IRB Consultations ○ Protocol Review Committee ○ Find Funding Opportunities ○ Research Navigator or Trial Innovation Network Consultation
General / Other Service Requests	
	• Options under this selection include: ○ eReg System Requests